



Deputy Manager

Shore House

Job Details

Ref: 799

Brighton Housing Trust

BHT is a charity and a registered housing association working in Brighton and Hove, Eastbourne, Hastings and other parts of Sussex.

BHT's Mission is to combat homelessness, create opportunities, and promote change and aims to achieve this Mission through a network of interlinked projects. By providing direct, practical services combined with a commitment to challenge the causes of poverty and inequality, we hope to achieve a supportive structure which men and women can use in a variety of ways to improve the quality of their lives.

For more information please see BHT's website www.bht.org.uk

Project/Department Summary

Shore House is an innovative 24-hour service which provides accommodation and support to people with complex mental health needs. Shore House provides support and accommodation to 20 people presenting with a range of mental health diagnoses, including: Schizophrenia, Bipolar Disorder, Personality Disorder, Depression, OCD, PTSD, those with a dual diagnosis, and people experiencing the effects of complex trauma.

Person-centered 1:1 and group work support is provided in a range of areas, including medication management, mental and physical health, substance use, personal safety, digital inclusion, and work and learning. The overarching aim is to move people on to more independent living within 18 months.

The service provides a dynamic, flexible approach to supporting people with mental health and complex needs, incorporating the recovery model, trauma informed care, and working within a psychologically informed framework.

The service works closely with primary and secondary health services, statutory and voluntary services.

Shore House is commissioned by the Clinical Commissioning Group, and is regulated by the Care Quality Commission.

Job Summary

To assist with the day to day management of Shore House, to take responsibility for specified projects in agreement with the operational manager, and to deputise in their absence. Responsibilities include staff support and development, managing referrals and move on, health and safety, maintenance, improving standards and performance, and

partnership working. The deputy manager will be jointly responsible for ensuring the service operates within budget and meets all key performance indicators.

Salary

£27,790 per annum plus an on-call payment of £22 per weekday night, and £45 per weekend and bank holiday. An employer's pension contribution of 4% is also paid. The level of this contribution is reviewed annually.

Hours of Work

37 Hours per Week 9am to 5.00pm Monday to Friday and may include working one weekend in four (this is negotiable).

Annual Holidays

The annual leave entitlement will be 185 hours (25 working days), rising 1 day for each year of service to a maximum of 222 hours (30 days) pro rata. The role may include working on some bank holidays as part of the team rota for which "time of in lieu" will be granted.

Closing Date:

12 noon, Monday 28th January 2019

Interview Date:

Tuesday 5th / Wednesday 6th February 2019

We regret that we are unable to reply to every job applicant. However, if you are called for interview, you will be notified within seven days of the closing date.

An Enhanced DBS Check (Disclosure and Barring Service) is required on all successful applicants as a condition of employment for this post.

BHT operates an Equal Opportunities Policy