



**Project Worker**

**Archway**

**Person Specification**

**Ref: 788**

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This post requires that the post holder has the following skills and experience to fulfil the job description. Please address yourself to the 8 points marked \* and explain clearly how your experience and knowledge meets each of these requirements, including examples where relevant.

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## **Experience**

- \* 1 Experience of providing emotional and practical support for vulnerable adults who have complex mental health needs
- 2 Experience of working with people in distress
- \* 3 Experience of supporting a caseload of clients

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## **Skills/Ability/Knowledge**

- \* 4 Ability to provide creative, structured, person-centered and co-produced support planning and risk management
  - 5 An understanding of the impact that mental health issues can have on a person's everyday life
  - 6 An understanding of the benefits of a holistic approach to achieve and maintain positive well-being
  - 7 An ability to work with a strengths-based approach to motivate and empower people
  - \* 8 Ability to actively listen to clients, build trust and understanding
  - 9 An understanding of accountability and confidentiality issues
  - \* 10 An understanding of housing management and health & safety within a residential setting
  - 11 A good knowledge of relevant welfare benefits
  - 12 Ability to work under pressure, prioritise and manage workload
  - 13 A good understanding of safeguarding issues
  - 14 A good understanding and ability to use line management supervision and reflect on performance
  - 15 Good administrative skills including the use of Microsoft Office programs including Word, Outlook and Excel
  - \* 16 Ability to offer a responsive approach to managing risks and incidents
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17 Ability to participate in and positively contribute to team work

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## **Attitudes**

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\* 18 A commitment to the development and implementation of Equality and Diversity Policies

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19 A commitment to your own personal development

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\* 20 A commitment to empowering clients and promoting their choice and independence

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