



Maintenance Operative

Housing Services

Job Details

Ref: 988

BHT Sussex

BHT Sussex is a charity and a registered housing association working in Brighton and Hove, Eastbourne, Hastings and other parts of Sussex.

BHT Sussex's Mission is to combat homelessness, create opportunities, and promote change and aims to achieve this Mission through a network of interlinked projects. By providing direct, practical services combined with a commitment to challenge the causes of poverty and inequality, we hope to achieve a supportive structure which people can use in a variety of ways to improve the quality of their lives.

Department Details

Housing Services provides a repairs service to our tenants and a repairs service to other projects in BHT Sussex, housing management and income collection.

Our aim is a quality and person-centred housing service both in our Community Housing in Brighton and Hastings and our temporary accommodation in Hastings, Eastbourne and Brighton. Our concept is a well-managed tenancy where landlord and tenant are equitable partners in a business arrangement.

Job Summary

The Maintenance Operative will provide a repairs service predominantly in Brighton & Hove, however, is expected to travel to Eastbourne, Hastings, Burgess Hill and Haywards Heath to complete repairs. The role is key to providing a responsive and effective maintenance and repair service to our tenants, clients, residential projects and offices. You will respond to repair or general maintenance requests across BHT Sussex, offering a chance to use your experience and skills to provide general maintenance service.

A full, clean driving licence is required as the position involves using the company van to travel from site to site. You will be expected to use this within the BHT policy and drive responsibly. You will be responsible for providing a highly professional customer focused repairs service to BHT Sussex's tenants, clients and staff.

You must have the ability to organise your own workload effectively to meet targets, deadlines and work well within a team.

Salary

The salary is paid monthly in arrears and will commence at £22,727 per annum. A 5.5% employer's pension contribution is also paid. The level of this contribution is reviewed annually.

Hours of Work

The hours of work for this post will be 37 hours per week. Working (9am to 5pm Monday to Friday). Flexibility will be required.

BHT Sussex does not pay overtime but will grant time off in lieu if agreed by the service manager. Participation in responsive on call cover if support is required out of hours.

Annual Holidays

The annual leave entitlement will be 185 hours (25 working days), rising 1 day for each year of service to a maximum of 222 hours (30 days) pro rata. All public bank holidays are granted with two extra statutory days, to be taken over the Christmas period.

Closing Date: 12 noon, Friday 1 April 2022

Interview Date: Friday 8 April 2022

We regret that we are unable to reply to every job applicant. However, if you are called for interview, you will be notified within seven days of the closing date.

An Enhanced DBS Check (Disclosure and Barring Service) is required on all successful applicants as a condition of employment for this post.

You will be required to show COVID19 Vaccination certification

BHT operates an Equal Opportunities Policy