



BHT Sussex

BHT Sussex is a charity and a registered housing association working in Brighton and Hove, Eastbourne, Hastings and other parts of Sussex.

BHT's Mission is to combat homelessness, create opportunities, and promote change and aims to achieve this Mission through a network of interlinked projects. By providing direct, practical services combined with a commitment to challenge the causes of poverty and inequality, we hope to achieve a supportive structure which men and women can use in a variety of ways to improve the quality of their lives.

For more information please see BHT's website www.bht.org.uk.

Project Summary

The Mid Sussex Supported Housing Service provides support to 16 adults across our 3 accommodation sites in Burgess Hill and Haywards Heath, to individuals who have presented as homeless and have a vulnerability.

Job Summary

We are seeking a skilled and diligent Housekeeper to be responsible for the overall cleanliness of the communal areas of the properties and to carry out void cleans on rooms as needed.

Salary

The salary is paid monthly in arrears and will be £19,047 per annum (pro rata). An employer's pension contribution of between 3% and 6% is also paid. The level of this contribution is reviewed annually.

Hours of Work

The hours of work will be 7 hours per week, working pattern can be flexible and agreed between the post holder and Operational Manager to meet service needs. BHT Sussex does not pay overtime but will grant "time off in lieu" if agreed by the Operational Manager.

Annual Holidays

The annual leave entitlement will be 200 hours (27 working days), rising 1 day for each year of service to a maximum of 236 hours (32 days) pro rata. All public bank holidays are granted with two extra statutory days, to be taken over the Christmas period

Closing Date

12 noon, Monday 16 May 2022

Interview Date

26th May 2022

We regret that we are unable to reply to every job applicant. However, if you are called for interview, you will be notified within seven days of the closing date.

An Enhanced DBS Check (Disclosure and Barring Service) is required on all successful applicants as a condition of employment for this post.

BHT operates an Equal Opportunities Policy

As an employer we prioritise the safety of our workforce and clients therefore we promote the uptake of Covid19 vaccinations.