



Deputy Manager

Mid Sussex Supported Housing

Person Specification

Ref: 1079

This post requires that the post holder has the following skills and experience to fulfil the job description. Please address yourself to the points marked * and explain clearly how your experience and knowledge meets each of these requirements. Points marked **D** are desirable not essential

Experience:

- * 1. Experience of working in mental health, social care, or community development services.
- * 2. Lived experience within your area of expertise (e.g. mental ill health, homelessness) and confidence to use in a way that supports the recovery of others. (**D**)
- * 3. Experience of supporting individuals to complete person-centred mental health recovery plans based on their own goals and aspirations.
- * 4. Experience of managing staff individually and as a team
- * 5. Experience of establishing, developing and maintaining effective working relationships with voluntary and statutory organisations (**D**)

Skills/Ability/Knowledge:

- * 6. A good understanding of the needs of the clients/individuals/communities relevant to the service.
- * 7. Ability to motivate, enable and empower individuals through a process of change including when they are reluctant to engage
- 8. Ability to work in partnership and liaise with a range of key stakeholders.
- 9. Ability to work on own initiative and excellent organisational and time management skills.
- 10. Excellent communication and interpersonal skills, both oral and written.
- 11. High levels of competency in using Outlook, Word and Excel
- 12. Ability to promote staff wellbeing through supervision, coaching, reflective practice sessions, and de-briefings

13. Ability to monitor and report on service financial and key performance targets (KPIs)
14. Knowledge of relevant mental health, safeguarding and Care Act legislation.
15. A commitment to providing trauma-informed and psychologically informed support to meet the needs of adults with complex needs
16. Commitment to meeting the needs of homeless and vulnerable adults

Attitudes:

16. To be flexible and adaptable to change
17. A commitment to equality of opportunity and the principles of co-production
18. Willingness and ability to travel throughout BHT Sussex geographical area as required.
19. Ability to manage and prioritise workload.
20. Demonstrable self-awareness and professionalism.