



This post requires that the post holder has the following skills and experience to fulfil the job description.

When completing your application form, in section 6 "Person Specification" **please address yourself to each of the points marked with an asterisk *.**

Please number each point and clearly explain how your experience, skills and knowledge meet the requirements specified.

Application forms without this completed section will not be accepted.

Experience

- * 1 **Experience of providing emotional and practical support for vulnerable adults who have complex needs**
- 2 Experience of working with people in distress
- * 3 **Experience of supporting a caseload of clients**

Skills/Ability/Knowledge

- * 4 **Ability to develop creative, structured, person-centred and co-produced support plans**
- 5 An understanding of the impact that mental health issues can have on a person's everyday life
- * 6 **An understanding of the benefits of a holistic approach to achieve and maintain positive well-being**
- 7 An ability to work with a strengths-based approach to motivate and empower people
- 8 Ability to actively listen to clients, build trust and understanding
- 9 An understanding of accountability and confidentiality issues
- * 10 **An understanding of housing management and health & safety within a residential setting**
- * 11 **Ability to organise workload and work independently and pro-actively**
- 12 Ability to work under pressure, prioritise and manage workload
- * 13 **Ability to work as a supportive, reflective and effective team member**
- 14 A good understanding of and ability to use line management supervision and reflect on performance
- 15 Good administrative skills including the use of Microsoft Office programs including Word, Outlook and Excel

Attitudes

- 16 A commitment to the development and implementation of Equality and Diversity Policies.
- 17 A commitment to your own personal development
- * 18 **A commitment to empowering clients and promoting their choice and independence.**