



Deputy Manager Fixed term to 31/07/23

(Review to be taken at end of fixed term period about whether post can be made permanent)

Route One

Job Details

Ref: 918

BHT Sussex

BHT Sussex is a charity and a registered housing association working in Brighton and Hove, Eastbourne, Hastings and other parts of Sussex.

BHT Sussex's Mission is to combat homelessness, create opportunities, and promote change and aims to achieve this Mission through a network of interlinked projects. By providing direct, practical services combined with a commitment to challenge the causes of poverty and inequality, we hope to achieve a supportive structure which people can use in a variety of ways to improve the quality of their lives.

Project / Department Details

Route One project provides accommodation for fifty adults presenting with a range of mental health diagnoses, including: Schizophrenia, Bipolar Disorder, Emotionally Unstable Personality Disorder, Depression, OCD, PTSD, those with multiple complex needs and people experiencing the effects of trauma.

The service provides a dynamic, flexible approach to supporting people with mental health and complex needs, incorporating the recovery model, trauma informed care and working within a psychologically informed framework.

The project offers a variety of accommodation:

- Carlisle Road: 14 self-contained flats
- Aymer Road: 14 self-contained flats
- Bear Road: 6 self-contained flats (will be closing in 2023)
- Westbourne Gardens: 1 self-contained flat and 4 units of shared accommodation but will be converting to 4 self-contained flats in 2023
- Sackville Gardens: 1 self-contained flat and 4 units of shared accommodation
- Dorset Gardens: 6 units of shared accommodation but will be converted into 5 self-contained flats in 2023
- Davigdor Road: 9 flats comprising of 4 2- bedroom flats and a 1 bedroom flat

The service works closely with primary and secondary health services, statutory and third sector services. Multi-agency support and risk reviews are led by each client's allocated support worker.

Asset-based 1:1 and group work are provided, within a flexible range of 2-8 support hours per week, based on individual need. The overarching aim is to move people on to independent living within two years. The Outcomes Star is the primary tool for measuring change.

Key Service outcomes:

- To promote mental health recovery
- To increase independence and improve independent living skills

- To work in partnership with statutory mental health services in Brighton and Hove

Job summary

The Deputy Manager will assist with the day-to-day management of Route One with the Operational Manager and the second Deputy Manager, take responsibility for specified projects in agreement with the Management team and deputise in their absence.

Salary

The salary is paid monthly in arrears and will commence at £29,349 plus an enhancement for on-call (weekdays £22, weekends and Bank Holidays £45, Christmas Day, Boxing Day and New Year's Day £100). A 5.5% employer's pension contribution is also paid. The level of this contribution is reviewed annually.

Hours of Work

The hours of work for this post will be 37 hours per week. Monday to Friday 9am – 5pm and finishing at 4.30pm one day a week. Flexibility will be required.

BHT Sussex does not pay overtime but will grant time off in lieu if agreed by the service manager.

Participation in on call rota as per salary section above.

Annual Holidays

The annual leave entitlement will be 185 hours (25 working days), rising 1 day for each year of service to a maximum of 222 hours (30 days) pro rata. All public bank holidays are granted with two extra statutory days, to be taken over the Christmas period.

Closing Date: 12 noon, Wednesday 1 March 2023

Interview Date: Tuesday 7th March 2023

We regret that we are unable to reply to every job applicant. However, if you are called for interview, you will be notified within seven days of the closing date.

An Enhanced DBS Check (Disclosure and Barring Service) is required on all successful applicants as a condition of employment for this post.

BHT operates an Equal Opportunities Policy

As an employer we prioritise the safety of our workforce and clients therefore we promote the uptake of Covid19 vaccinations.