

# Person Specification

<b>Experience</b>	<b>Essential</b>	<b>Desirable</b>
Experience of providing emotional and practical support for at risk adults who have complex needs.	X	
Experience of assessing needs and risks.	X	
Experience of working collaboratively with agencies related to client support and service delivery.	X	
Experience of crisis management and safety planning.	X	

<b>Knowledge</b>	<b>Essential</b>	<b>Desirable</b>
Knowledge of safeguarding issues in relation to adults.	X	
Knowledge of associated support needs for individuals experiencing mental health and substance misuse difficulties.	X	
Knowledge and an understanding of risk management and Health and Safety and the ability to implement policy and procedure.	X	
Knowledge of housing management and tenancy issues.		X

<b>Skills/Abilities</b>	<b>Essential</b>	<b>Desirable</b>
Ability to respond calmly and practically to incidents and writing clear case notes and incident reports.	X	
Competent use of Microsoft software packages especially Word and Outlook.		X
Ability to manage conflict constructively and safely by challenging appropriately and setting fair and proportionate boundaries.	X	
Ability to communicate clearly with clients, colleagues, and other stakeholders.	X	
Ability to work on own initiative and under pressure.	X	
Ability to work as part of a team.	X	
Good time management skills and ability to prioritise workloads.	X	

<b>Personal Qualities</b>	<b>Essential</b>	<b>Desirable</b>
Commitment to continuous professional development.	X	
Professional approach and attitude to support clients.	X	
Motivated to deliver excellence.	X	
Commitment to BHT Sussex's mission, values, aims and objectives.	X	