



## Project Adviser

## Sustainment Service – Homes for Ukraine

Fixed term contract until 01.02.2025

### Job Details

Ref: 1090

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#### **BHT Sussex**

BHT Sussex is a charity and a registered housing association working in Brighton and Hove, Eastbourne, Hastings and other parts of Sussex.

BHT Sussex's Mission is to combat homelessness, create opportunities, and promote change and aims to achieve this Mission through a network of interlinked projects. By providing direct, practical services combined with a commitment to challenge the causes of poverty and inequality, we hope to achieve a supportive structure which people can use in a variety of ways to improve the quality of their lives.

#### **Service Overview**

Across East Sussex over 600 households have offered to host people arriving from Ukraine and the Sustainment Service is part of the East Sussex response to people fleeing the war. People have been arriving in East Sussex since the start of February 2022 and more will be arriving to live with their hosts over the coming months.

We are therefore looking to appoint a Ukrainian speaking Project Adviser to our Sustainment Service in partnership with East Sussex County Council and local partners as part of the East Sussex Homes for Ukraine response to the war in Ukraine. The Service works with hosts who are accommodating people under the Homes for Ukraine scheme, and with guests who have come from Ukraine. The successful candidates will work alongside our experienced Floating Support Officers with both hosts and guests across East Sussex to sustain sponsored placements and to support guests to successfully live independently after their sponsored placement.

#### **Job Summary**

The Project Advisers work alongside the Floating Support Officers using their knowledge and experience of Ukrainian language and culture to facilitate a better understanding between guests and hosts. This may include interpretation and translation support, explanation of differences in culture and being a familiar presence for displaced and traumatised people.

The Project Advisers will use these skills and knowledge to support FSOs in assisting guests to access wider support to access longer-term accommodation, health and community services and employment and educational opportunities to live independently when they leave the host accommodation.

This role will provide Project Advisers with direct experience of working in the Service, with the potential to apply for a Floating Support Officer role in the future.

### **Salary**

The salary is paid monthly in arrears and will commence at SCP 37, £22,590. 5.5% employer's pension contribution is also paid. The level of this contribution is reviewed annually.

The salary advertised is the gross amount and is subject to eligible deductions e.g. income tax and national insurance contributions.

If successful applicants are drivers with a car, Essential Car User Allowance will be paid at £1,218 per annum.

### **Hours of Work**

The hours of work for this post will be 37 hours per week. Working 9am-5pm, Mon-Fri. The postholder will work remotely at host/guest accommodation across East Sussex and at our offices in Polegate and St Leonards-On-Sea.

BHT Sussex does not pay overtime but will grant time off in lieu if agreed by the service Assistant Director

### **Annual Holidays**

The annual leave entitlement will be 27 days, rising 1 day for each year of service to a maximum of 32 days pro rata. All public bank holidays are granted.

**Closing Date:** Monday 4 December 2023 at 12 noon

**Interview Date:** Monday 11 December 2023

**We regret that we are unable to reply to every job applicant. However, if you are called for interview, you will be notified within seven days of the closing date.**

**An Enhanced DBS Check (Disclosure and Barring Service) is required on all successful applicants as a condition of employment for this post.**

**BHT operates an Equal Opportunities Policy**