

# Standing Order & Gift Aid Declaration Form

Please complete the form below, and return to The Fundraising Team at BHT Sussex, 144 London Road, Brighton, BN1 4PH, who will forward it to your bank.

Bank name:

Bank address:

Bank postcode:

Your account number:

Your sort code:

/

/

Your account name:

Please pay: BHT Sussex No 1 Account. Account number: 11335339, Sort Code: 16-14-24. Reference: DONATION

The sum of £

per month

quarterly

per year

Starting on (date):

Signed:

Your full name:

Date:

Your address and postcode:

Your email address:

We would like to keep you updated on BHT Sussex's work, campaigns, fundraising activities, events & volunteering opportunities, products and services? Tell us how by ticking the boxes below:

☐

Email

☐

Post

☐

I do not want to be contacted

You can change your preferences at any time by giving us a call on 01273 645400, or emailing [fundraising@bht.org.uk](mailto:fundraising@bht.org.uk). If you've already told us you want to receive updates, we'll keep contacting you in the same ways. And don't worry – although BHT Sussex will use your details, we will never pass them on to third parties for marketing. See the privacy policy on our website for more details [www.bht.org.uk](http://www.bht.org.uk).



# Gift Aid Declaration Form

Boost your donation by 25p of Gift Aid for every £1 you donate. Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.



In order to Gift Aid your donation, you must tick the box below:

☐

I want to Gift Aid my donation of £\_\_\_\_\_ and any donations I make in the future or have made

in the past four years to **BHT Sussex**. I am a UK tax payer and understand that if I pay less Income Tax and/or Capital Gains Tax that the amount of Gift Aid claimed all my donations in that tax year it is my responsibility to pay any difference.

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Title:

First name(s):

Surname:

Full home address:

Postcode:

Date:

Please notify the charity if you:

- Want to cancel this donation
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust